

HONG KONG BAPTIST UNIVERSITY

Finance Office

Memo

To : All Departments and Offices
From : Tracy Wu, Assistant Director of Finance
Re : PSSS/C1/7/22
Date : 29 June 2022

Supply of Distilled Water with Dispenser

Please be informed that a new contract for the supply of distilled water with free-on-loan water dispenser is awarded to Fountain Food Products Limited ('Cool Water') for a period of three years from 1 July 2022 to 30 June 2025.

The approved unit prices (18.9 litres per carboy) are as follows:

| <u>Contract Period</u> | <u>Unit Price (in HK\$/carboy)</u> |
|-----------------------------|------------------------------------|
| 1 July 2022 to 30 June 2023 | \$28.8 |
| 1 July 2023 to 30 June 2024 | \$29.8 |
| 1 July 2024 to 30 June 2025 | \$30.8 |

The above unit prices have included free-on-loan water dispensers of top-load design or bottom-load design. The delivery frequency will remain unchanged at two times per week. For order enquiry, please contact Cool Water Hotlines at 2663 7088 or 2665 3939.

If you have any enquiries about this contract, please contact Miss Alison Yeung at ext. 5515.



Tracy Wu
Assistant Director of Finance
(Purchasing & Support Services)

TW/yy